CHANGE CONTROL AGENDA

FOR

12/14/2001

NO.	ITEM	START DATE	ACTIVITY / STATUS	IMPACT	U	DATE ENDED
01	PeopleSoft HR . . . . k a	Ongoing .... Each Friday PR Check Issue day	Update HRSBOX, HRQA, and HRTEST databases throughout the day.	These databases will be unavailable during the updates.		N/A
02	PeopleSoft HR . . . . k a	**SPECIAL......... THURSDAY, 12/20/2001 thru Wednesday, 12/26/2001**	Bring down HRPROD Application Server from **noon on Thursday until 8am Wednesday** of Payroll Week. This extra down time is necessary because of Christmas Day.	The server will be unavailable during this extended period.		N/A
03	PeopleSoft HR . . . . k a	Friday, 12/14/2001	Perform patches to the HR Production areas from **7am** until **9am**.	The server will be unavailable during this period.		
04	PeopleSoft FS . . . . k a	Ongoing .... Each Friday between 1st & 2nd PR Check Issue days	Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day.	These databases will be unavailable during the updates on those days.		N/A
05	PeopleSoft FS . . . . k a	To Be Determined	Perform patches to the FS Production areas from **7am** until **9am**.	The server will be unavailable during this period.		N/A
44	HTE . . . . d j	Decision Pending	HTE presently updated to Version 6.0 in test environment. May have to be reloaded.	HTE will be unavailable during that period.		
53	E & C Data . . . . d r	Sunday, 10/07/2001	Move E&C data from MSC1 to MSC-Data server.	E&C data will be unavailable from 8am-5pm.	U	Mid-October
55	Server Move . . . . r p	Sunday, 10/21/2001	For **PubWks-Admin**: Move users and data off Vixen server to Thorium. This includes all PW-Ad common data area and network data, **except** the PW-A J: drive. In Progress...	Windows mapping, shortcut icons, applications for Vixen will need to be modified for Thorium. No other impact.	U	12/10/2001
56	J: Drive Move . . . . r p	Sunday, 11/25/2001	Move **PubWks-Admin** J: drive to Thorium. In Progress...	PW-A J: drive will not be available during the move. Most moves will occur the afternoon of 11/25.	U	12/10/2001
59	McAfee Virus Scanner . . . . p p	**Rescheduled** Wednesday, 12/12/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **ISD**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		

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60	McAfee Virus Scanner . . . . p p	**Rescheduled** Thursday, 12/20/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **FAX**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		

C H A N G E   C O N T R O L   A G E N D A

NO.	ITEM	START DATE	ACTIVITY / STATUS	IMPACT	U	DATE ENDED
65	McAfee Virus Scanner . . . . p p	**Rescheduled** Monday, 12/17/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **Convention Center**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
66	McAfee Virus Scanner . . . . p p	**Rescheduled** Thursday, 01/03/2002 thru Tuesday, 01/08/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **MSC** (by department)	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
67	McAfee Virus Scanner . . . . p p	**Rescheduled** Tuesday, 01/15/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **Parks**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
68	McAfee Virus Scanner . . . . p p	**Rescheduled** Tuesday, 01/08/2002 thru Friday, 01/25/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **City Hall** (by department)	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
69	McAfee Virus Scanner . . . . p p	**Rescheduled** Wednesday, 01/09/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **Fire**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
72	Budget System . . . . k a	Monday, 12/12/2001 thru Tuesday, 12/13/2001	Move the entire Budget system to a new server.	This system will be unavailable both days.		
73	McAfee Virus Scanner . . . . p p	**Rescheduled** Friday, 01/18/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **RDA**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
74	S e r v e r Reorganization **Part 1** . . . . p p	Weekend of **12/15/2001- 12/16/2001**	Apply Network Infrastructure and Server Reorganization changes. To be continued the weekend after Christmas. *The status of this job is presently on hold.*	From 9pm Saturday thru 7am Sunday, all City Hall Servers and Services will be down. These include: **C.H. GroupWise** **PeopleSoft** **Dial-Ins.** Citywide **Internet** access will also be impacted.		

| 75 | S e r v e r Reorganization **Part 2** . . . . p p | Weekend of **12/29/2001- 12/30/2001** | ...Continuation: Apply Network Infrastructure and Server Reorganization changes that were begun the weekend of 12/15/2001-12/16/2001. | From 9pm Saturday thru 7am Sunday, all City Hall Servers and Services will be down. These include: **C.H. GroupWise** **PeopleSoft** **Dial-Ins.** Citywide **Internet** access will also be impacted. | | |

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C H A N G E   C O N T R O L   A G E N D A

NO.	ITEM	START DATE	ACTIVITY / STATUS	IMPACT	U	DATE ENDED
76	Budget Push . . . . k a	Monday, 12/17/2001	After moving Budget to a new server, push will change users Oracle Client, Desktop Icons, mapping, and TNSNAMES.ora file.	This will occur in the morning at the login. BRASS users PCs will automatically reboot. Users should see a new a new icon, but no application changes.		